



# Newfield Primary School

## Prospectus

### 2025 - 2026



## Head Teacher's Welcome

Dear Parents,

Welcome to the Newfield Primary School Prospectus. We hope that the prospectus will give you an insight into life at our school.

Newfield Primary School is a welcoming school community, where there is a strong emphasis on caring for, supporting and listening to pupils.

The pupils at Newfield are happy and enthusiastic and have a natural love of learning. Our principle aim is to enable all pupils to learn and to reach their full potential throughout their time at the school. We believe in fostering the holistic development of the child and we are committed to helping pupils to become learners for life.

We also endeavour to equip pupils with the skills to become valuable members of the local community and to have high aspirations for their futures. The school serves a culturally diverse community, which brings a richness to school life - this is highly valued and is celebrated both in the curriculum and in school life.

We believe that parental partnership is vital to ensuring the well-being and academic success of pupils. Please come and visit Newfield to see for yourselves the excitement and love of learning our children experience. We would also encourage you to attend our parent workshops, support our PTA group or volunteer to work with the children if you are available to do so. I very much look forward to welcoming you to our happy school.

Ms Bolt

**Head Teacher**

## About Us

Newfield is a friendly one form entry school with a part time Nursery and an Additionally Resourced Provision (ARP) to support those with long-term special educational needs. The school is situated in Harlesden in a residential area in the southern part of the London Borough of Brent.

The school was built in the 1980s and was extended and updated in 2012 to create an even better learning environment. It is a two-storey building and there is some access for pupils with disabilities to different parts of the school building, including lifts and disabled toilet access.

The school is set away from any busy roads and as well as play areas. We have a garden, pond as well as attractive planted areas around the school site.

Newfield has a dedicated, supportive staff who all work hard to maintain the positive ethos of the school and to ensure that all pupils are reaching their full potential. A staff list is available on the school website.

Class sizes are a maximum of 30 pupils where possible. Classrooms are well resourced, bright and comfortable. We are well resourced with books, learning equipment and technology to support pupils' learning.

Many of our pupils live in the immediate area of the school, but some travel from other areas of Brent. We are a multi-cultural school and we are proud to be so. We have pupils from many different backgrounds and this is a racially harmonious school where an atmosphere of mutual respect is fostered by all. We are committed to being an Anti-Racist school and promote opportunities for all pupils and their families equitably.

We believe that parental partnership is vital to ensuring the well-being and academic success of pupils. Parents are an essential component of our school community. There are many opportunities for parents to be active members of the school community: they can become members of the Parent Teachers Association; they can volunteer to help in classes; they can stand as Parent Governors and they can attend workshops, assemblies and school events.

Prospective parents and pupils are invited to attend the school and meet with the Headteacher before starting at the school. Admissions are currently administered by Brent and the school adheres to their policy. Nursery admission are administered by the school. We have a September, January and April intake for Nursery pupils.

## Our Vision

To nurture **AMBITION** in our children by ensuring that all pupils have a sense of **BELONGING** in a learning community where they are empowered to **ACHIEVE** the very best that they can.

For staff, pupils, parents, governors and the community to show **RESPECT** for each other. We aim to be a cohesive school knitted together with **KINDNESS**.

To provide an engaging, stimulating and challenging curriculum to overcome barriers to learning so that all pupils can experience **ENJOYMENT** and **RESILIENCE** for life-long learning.

To create a culture of **TOLERANCE** where the beliefs, thoughts and ideas of all members of the school community are respected.

## School Values

We uphold and promote British values through our core school values of:

Achievement

Ambition

Belonging

Enjoyment

Kindness

Resilience

Respect

Tolerance

## Our Governors

The Governing Board has a vital role in the leadership and management of the school. Governors are an integral part of our school community and are active members of the school. Further details of who the school Governors are and their role in the school can be found on the school website. Governing bodies make decisions based on the advice of committees. Governing bodies in schools are accountable for the use of public funds, the quality of education provided and the wider contribution to the community

## **British Values**

Newfield is a vibrant, multi-cultural and multi-faith school where our school values underpin the key values expected in British society. The Department of Education specifies that schools must actively promote British values and we do this in a number of ways. We aim to inspire our children to make a positive contribution to their community both now and in the future. Our belief is that “Everyone Learning Together” refers to the whole school community and reflects our commitment to a culture of inclusivity and mutual respect.

### **Democracy**

Children have many opportunities for their voices to be heard. They are encouraged to express their views in Assemblies, in class discussions, in questionnaires and through the School Council. The School Council is able to affect change within the school by working on the following areas: school policies (e.g. Behaviour for Learning Policy), contributing to the wider community (including charity events) and input on running the school (e.g. playtimes, lunchtimes etc). School Council members for each year group are voted in by their class. After meetings, School Councillors feed back to their class and gather further ideas from their classmates.

### **The Rule of Law**

The importance of Laws, whether they be those that govern the class, the school, or the country, are consistently reinforced throughout the school. Pupils are clear of the in-school expectations of our School Rules inspired by our Vision and Values. They are clear of why there are sanctions for certain kinds of behaviours. Pupils are taught about the value of and reasons behind laws, that they govern and protect us, the responsibilities that this involves and the consequences when laws are broken. Annual visits from other authorities such as the Police and the Fire Service help reinforce this message.

### **Individual Liberty**

Within school, pupils are actively encouraged to make choices, knowing that they are in a safe and supportive environment. As a school we educate and provide boundaries for young pupils to make choices safely, through provision of a secure environment and empowering education including work on the Rights Respecting Schools agenda. Pupils are encouraged to know, understand and exercise their rights and personal freedoms and are advised how to exercise these safely, for example through our E-Safety and PSHE lessons. Pupils are given the freedom to make choices about their level of challenge in work tasks, knowing that they are responsible for their own learning as well as the choices that they make with their behaviour both inside and outside of school.

### **Mutual Respect**

Mutual respect is at the heart of all of our values. We have a clear expectation that all members of our community treat each other with politeness and respect. Children know that their behaviour can have an effect on their own rights and those of others and they are taught to reflect on their choices and to make reparations where necessary. Many of our families are new to the country or have a cultural heritage beyond Britain. We celebrate the home backgrounds of our community in Cultural Month, Refugee week, Black History Month and other curriculum enrichment events but we also promote very British aspects of life in Britain including Remembrance Day, a monarch's birthday, Summer Fairs etc.

### **Tolerance of those of Different Faiths and Beliefs**

Newfield is an extremely diverse community, with many faiths represented amongst the school community. Whilst we do not promote any one religion, we respect and recognise the rights of all of the community to celebrate their own faith. We share key faith celebrations in assemblies and through school performances. We use the local community as a resource for learning about different faith groups, including visits to temples, churches and mosques. We have a determination from SACRE, which means that our Assemblies are not Christian in nature, but are based on humanistic themes or teach pupils about different faiths and traditions.

## Testimonials

"When I decided to place my daughter at Newfield in 2013, I had already heard good comments about the school. Now, after 8 years, all my children attend Newfield. I can say, without a doubt, that this is a brilliant school. My kids love to get up and go to school. All staff are welcoming, helpful and polite. The teachers are very patient, friendly and competent. They always encourage and help the children to achieve their best. I have got so much support especially with my son who has challenges over the years. I would definitely recommend Newfield Primary school."

**Parent**



"Newfield Primary was actually our second school choice. We chose it mainly for the location. But as our first child began to attend Reception class, we realised we were onto something good. Our children have been nurtured, cared for and encouraged to learn new things by staff members, in numerous and diversified ways. And even throughout the Covid restrictions, Newfield staff members have banded together with (what seems to be), minimal disruption to learning. But most importantly, our children love attending and are proud to be associated with Newfield Primary school."

**Parent**



"My first child started at Newfield in 2013 and since then all 5 of my children have come to the school. The school has improved and the behaviour is good. The teachers and Headteacher are very friendly and whatever problem you have they always work hard to find a quick solution. Our family feel very accepted at Newfield and apart of the community."

**Parent**



“My little boy attended this school since he was in the nursery and now he is in Year 4. On his first day in the nursery I was very nervous...I not even could go home without my little boy, but when I went to get him at the end of the day he gave me a beautiful smile, and at that moment I was sure he was happy. Seeing my son going to the school happy makes me and my husband very happy parents. We feel that our son is well treated and he is a good student that’s why we decided that next year our daughter will also attend this school from nursery.”

**Parent**

“My niece attended Newfield, so when I saw how welcoming, safe and supportive the school was, naturally it was where I wanted my children to grow and learn. The school has an amazing leadership team and the teachers are fantastic, they have created a school community where everyone belongs”

**Parent**

“I chose Newfield as my child’s school because it is local and has good reviews. I like how there is good communication with the teachers and I am able to speak to them every day, building a strong rapport. My kids love it. My eldest child is 15 and he went to Newfield and I have seen it improve so much over the last 10 years.”

**Parent**



“Our children have been at Newfield since nursery and we’re all really happy with the school, especially the nurturing and friendly environment. I’ve enjoyed watching my children thrive and acquire a love of learning, challenging themselves and taking pride in their school work. As a parent I feel confident that my children are not only safe and well looked after, but that every day at Newfield their horizons are broadened – be it through what they’re learning in the classroom, what they’re reading in the beautiful school library, their music lessons, or the many events in the school calendar, such as an online meeting with the local MP, the PTA quiz, dance workshops, or lessons at nearby secondary schools for the older children. I love being involved at the school as a Parent Governor and a member of the PTA – the school leadership team is open and welcoming to parents who want to get involved. And the school is all the better for it!”

**Parent**



## Our Curriculum

Through the curriculum, we aim to nurture ambition in our children by ensuring that all pupils have a sense of belonging in a learning community where they are empowered to achieve the very best that they can.

We are committed to developing skills and raising attainment in English and Maths as a matter of priority, but we also believe in developing the whole child by providing a rich, stimulating and relevant curriculum.

### Curriculum Aims

We aim to develop the following knowledge and skills in our pupils:

- To take responsibility for their own personal safety with an ability to identify and respond to unsafe situations
- To understand readiness for learning, which is being on time every day, with the correct equipment, and taking pride in their appearance
- To be literate and numerate to an appropriate standard for their chronological age, ability and experience in line with national averages
- To speak with confidence using varied and appropriate language and to listen attentively to others.

- To develop a love of books and language, including dual language texts and books within and beyond the school
- To learn the skills and knowledge acquired in one curriculum area and apply them in different subject areas.
- To be creative and to engage with a wide range of creative stimuli.
- To become active, independent learners and to become learners for life.
- To explore the possibilities of technology and to be mindful of the safety and responsibility that comes with it
- To have curiosity about the world on every level.
- To develop scientific, environmental, geographic, historical, cultural and spiritual knowledge of the world.
- To value and respect all people, cultures and religions as well as their own.
- To develop good friendship and social skills and to be caring, empathetic, happy, self-aware individuals.
- To be emotionally resilient, being able to resolve conflicts in a calm, reasoned way whilst maintaining self-discipline.
- To have a deeper understanding of both the school values (Achievement, Ambition, Belonging, Enjoyment, Kindness, Resilience, Respect and Tolerance) and fundamental British Values.
- To have good problem solving, research and organisational skills in their learning and other experiences.
- To be able to work effectively individually and as part of a team.
- To be good, honest, responsible socially conscious citizens with aspirations for their futures.
- To kickstart an active healthy lifestyle, both physical and mental.
- To be confident, resilient and able to take calculated risks.
- To understand money and to aspire for their own economic future.
- To know how to take care of themselves including the importance of nutrition and sleep.

## Art and Design Curriculum

The national curriculum for art and design at Newfield aims to ensure that all pupils:

- produce creative work, exploring their ideas and recording their experiences
- become proficient in drawing, painting, sculpture and other art, craft and design techniques
- evaluate and analyse creative works using the language of art, craft and design
- know about great artists, craft makers and designers, and understand the historical and cultural development of their art forms.

At Newfield, we follow the Kapow scheme of learning for Art and Design.

## Computing Curriculum

The national curriculum for computing at Newfield aims to ensure that all pupils:

- can understand and apply the fundamental principles and concepts of computer science, including abstraction, logic, algorithms and data representation
- can analyse problems in computational terms, and have repeated practical experience of writing computer programs in order to solve such problems
- can evaluate and apply information technology, including new or unfamiliar technologies, analytically to solve problems
- are responsible, competent, confident and creative users of information and communication technology.

At Newfield, we follow the Teach Computing Curriculum scheme of learning.

## Early Years Foundation Stage Curriculum

At Newfield Primary, we aim to support children to become confident, independent, well-spoken learners who show their curiosity by asking questions about the world around them. It is our aim for the children to develop a broad range of knowledge and skills through the rich and ambitious curriculum and to reach their full potential. The children are given rich opportunities to develop in all the areas learning, with great emphasis placed on developing the characteristics of effective learning through play.

We are passionate about creating fun and engaging opportunities to enhance and develop language and communication skills by personalising learning for each child. We respond to and embrace children's interests and personalising their learning according to their development. This is done through adaptive teaching, challenge and extension within the EYFS unit.

The EYFS Curriculum is coherently structured and sequenced and has links to the planning of the Curriculum in KS1 and KS2.

We intend:

- To work in partnership with parents and carers to encourage independent and happy learners who thrive in school.
- To understand and follow children's interest as well as provide opportunities through topics and themes centred around stories.
- To create a stimulating, language rich indoor and outdoor environment that supports pupils' learning.
- To support transitions into Year 1 at the end of the Early Years in Reception.



## English Curriculum

At Newfield Primary School our English curriculum aims to inspire a lifelong love of reading, writing, and communication. We strive to provide all children with the skills and confidence they need to express themselves effectively and engage with the world around them.

Our curriculum is designed to:

- Develop fluency and accuracy in reading, writing, speaking, and listening.
- Foster a love of literature by introducing pupils to a diverse range of texts that spark imagination, creativity, and critical thinking.
- Equip pupils with a strong command of vocabulary, grammar, and comprehension skills to support their learning across the curriculum.
- Promote confidence and creativity in self-expression
- Support pupil's individual needs, ensuring barriers to learning are identified and addressed effectively.

By celebrating individuality and addressing diverse needs, we ensure that English is accessible and meaningful for all.

## Design and Technology Curriculum

The national curriculum for design and technology at Newfield aims to ensure that all pupils:

- develop the creative, technical and practical expertise needed to perform everyday tasks confidently and to participate successfully in an increasingly technological world
- build and apply a repertoire of knowledge, understanding and skills in order to design and make high-quality prototypes and products for a wide range of users
- critique, evaluate and test their ideas and products and the work of others
- understand and apply the principles of nutrition and learn how to cook.

At Newfield, we have created our own Design and Technology curriculum.

## Modern Foreign Languages

The learning of foreign languages offers a valuable educational, social and cultural experience for all pupils. It will provide enjoyment, satisfaction and intellectual stimulation at appropriate levels.

Pupils will develop listening, communication and literacy skills that lay the foundation for future language learning. They will develop linguistic competence, extend their knowledge of how language works and explore differences and similarities between a foreign language and English.

Learning another language raises awareness of the multilingual and multicultural world and introduces an international dimension to pupil's learning giving them an insight into their own culture and those of others. Pupils will develop positive attitudes to speakers of foreign languages and an unprejudiced approach to other cultures and civilisations.

Our curriculum aims to ensure that all children:

- Understand and respond to spoken and written language
- Speak with increasing confidence, fluency and spontaneity
- Can write at varying length for different purposes and audiences
- Discover and develop an appreciation of a range of writing in the language studies

We follow the Kapow scheme of learning for Spanish at Newfield.

## Humanities Curriculum (History and Geography)

The humanities curriculum at Newfield is intended to be broad and balanced, ensuring that pupils have many opportunities to deepen their historic/geographical knowledge and skills. We follow the Opening Worlds scheme of learning that is content-rich, engaging and that allow us to deliver fun and exciting lessons. In addition, the range of topics enable the children to develop a sense of identity, and a cultural understanding based on their historical and geographical heritage. Children will learn to value their own and other people's cultures in modern multi-cultural Britain and, by considering how people lived in the past and how they live in other countries, they will be better placed to make their own life choices.

History and Geography lessons have been designed to allow for high quality written work outside of English lessons and to link to other subjects such as Maths and Science where possible.

## Mathematics Curriculum

At Newfield Primary School we aim for pupils to have mastered the primary mathematics curriculum by the time they leave us, so that they are ready for the next step in their education.

They will master this by:

- being fluent with the basics (arithmetic, times tables and mathematical concepts);
- being able to reason mathematically (making generalisations, justifications and proofs using mathematical language);
- being able to solve problems (applying, breaking down problems).

We want our pupils who grasp concepts rapidly to be challenged through being offered rich and sophisticated problems before any acceleration through new content. Pupils who are not sufficiently fluent with earlier material will consolidate their understanding before moving on.

At Newfield we believe that mathematical talk is essential for pupils to present mathematical justifications, arguments or proof. Pupils will build secure foundations in mathematics by developing their mathematical vocabulary and using it in discussions to deepen their knowledge and understanding and remedy their misconceptions.

Pupils will also apply their mathematical knowledge to science and other subjects where opportunities arise.



## **Music Curriculum**

At Newfield, we follow the Sing Up Music scheme of learning, with the aim that our pupils develop a life-long love of music. The curriculum focuses on developing the skills, knowledge and understanding that children need in order to become confident performers, composers, and listeners. It also introduces children to music from around the world and across generations, teaching children to respect and appreciate the music of all traditions and communities. Children will develop the musical skills of singing, playing tuned and untuned instruments, improvising and composing music, and listening and responding to music. They will develop an understanding of the history and cultural context of the music that they listen to and learn how music can be written down. Through music, the curriculum helps our pupils to develop transferable skills such as team-working, leadership, creative thinking, problem-solving, decision-making, and presentation and performance skills. These skills are vital to children's development as learners and have a wider application in their general lives outside and beyond school.

## **PSHE**

At Newfield Primary School, we believe that pupils should be equipped with the necessary knowledge, skills, understanding and confidence they need to lead healthy and happy lives and develop their strength of character. We follow the Jigsaw PSHE curriculum, which is designed to prepare pupils to develop and maintain healthy, respectful, and positive relationships, keeping themselves and others safe. Additionally, it plays an important role in developing pupils' cultural capital, moral, and social growth, enhancing their emotional resilience, well-being, and mental agility and promotes British values.

We also provide high-quality pastoral support so each child feels safe, happy, involved in the school community and are able to achieve the very best that they can. Supporting pupils' mental health and well-being is central to the school's ethos and provision.

## **Physical Education Curriculum**

At Newfield Primary School, we believe that children should know the importance of living a healthy active lifestyle and know how to do so. We want them to use their school values to achieve the best that they can be. We want them to grow in our school community with a healthy body and healthy mind.

Newfield believes that physical education is part of what supports children in having a healthy active lifestyle. PE experienced in a safe and supportive environment, is vital and unique in its contribution to a pupil's physical and emotional development and health. The physical education curriculum aims to provide for pupils' increasing self-confidence through an ability to manage themselves successfully in a variety of situations.

Pupils in Year 4 and Year 5 also participate in weekly swimming lessons.

## Religious Education Curriculum

At Newfield Primary School we follow the Brent Agreed Syllabus for Religious Education. The purpose of the syllabus is to:

- **To establish entitlement**

This syllabus sets out the entitlement to religious education for all pupils in community and voluntary controlled schools in the borough, whatever their background, culture, race, religion or belief, gender, academic or learning ability.

- **To establish standards**

This syllabus sets out for the benefit of parents, teachers, governors, employers, and the public the expectations for learning requirements and standards of attainment in religious education. These standards should be used to plan, sequence and monitor learning, to support assessment for learning, and to set targets for improvement and evaluate the progress towards them.

- **To promote continuity and coherence**

This syllabus seeks to contribute to and support a coherent curriculum. The learning in this syllabus has been set out to support the transition of pupils between phases and stages of education and between schools, and can provide a foundation for further study and lifelong learning.

- **To promote public understanding**

The syllabus aims to increase public understanding of, and confidence in, the work of schools in religious education. It recognises the extent to which local stakeholders (religion and belief communities, teachers, local Councillors, and the Local Authority) are already involved in defining, monitoring, and advising the Religious Education curriculum in schools through Brent SACRE and the Brent Agreed Syllabus Conference. It also encourages those who are interested to participate in enriching the provision of religious education, for example through contributing to visits to places of worship and providing speakers from belief and faith communities.



## Science Curriculum

At Newfield Primary School, we aim for pupils to understand the relevance of science in their everyday lives with links to their personal interests. This is achieved through hands-on learning. Our ambition is that pupils leave primary school with deep scientific knowledge and an ability to set up, carry out and evaluate scientific investigations and experiments.

We believe that all pupils should see themselves as Scientists and we promote this by offering a range of enrichment activities and providing relevant role models. Whilst the Science National Curriculum covers aspects of health, the school is committed to educating both children and their families about how to develop a healthy, active lifestyle. The National Curriculum for Science covers some aspects of environmental concerns but the school is committed to further engaging pupils in both local and worldwide issues.

We want pupils to acquire scientific skills to enable them to develop their own knowledge of science, participate in investigations and apply their knowledge to other aspects of learning, where opportunities arise.

## **Inclusion at Newfield**

### **Special Education Needs and Disabilities**

Newfield Primary School is an inclusive community of pupils, parents and staff. We are aware of and responsive to the needs of each individual pupil. It is estimated that one in five children need extra support at some time in their school lives.

The school aims to work in a close, collaborative partnership with parents in identifying any special needs for their child as well as, developing a suitable programme to meet these needs.

To learn more about our approach to Special Educational Needs and Disability (SEND), all parents are welcome to contact our SEND coordinator Myranda Devonish.

### **Equality Statement**

At Newfield Primary School, we are committed to ensuring equality of opportunity for all pupils, staff, parents and carers irrespective of race, gender, disability, belief, sexual orientation, age or socio-economic background. We aim to develop a culture of inclusion and diversity in which all those connected to the school feel proud of their identity and ability to participate fully in school life.

We tackle discrimination through the positive promotion of equality, by challenging bullying and stereotypes and by creating an environment which champions respect and tolerance for all.

At Newfield Primary School, we believe that diversity is a strength which should be respected and celebrated by all those who learn, teach and visit us.

### **Anti-Racist School**

Newfield is committed to being an anti-racist school.

## Behaviour at Newfield

At Newfield Primary School our rules are based on British Fundamental Values and our core values of achievement, ambition, belonging, enjoyment, kindness, resilience, respect and tolerance.

1. Achievement – we work hard to achieve our very best. We don't waste time and disrupt others learning.
2. Ambition – we have high expectations of ourselves and others. We don't make excuses.
3. Belonging – we are proud of our Newfield family and include everyone.
4. Enjoyment – we work and play safely, always trying to be fair.
5. Kindness – we are kind to each other. We don't use unkind words and keep our hands and feet to ourselves.
6. Resilience – we keep on trying until we succeed. If there is a problem we try to talk about it.
7. Respect – we respect ourselves, others and the environment.
8. Tolerance – we listen to and respect the ideas, thoughts and beliefs of others.

We expect all of our school community, to work in partnership, to support all children in following these rules.

## The School Day at Newfield

The school day starts at 8:50am – 3:20pm for all pupils. This includes a Nursery provision which is open Monday-Wednesday.

**We operate a ‘soft start’ to the school day with the gates opening at 8:40am for all pupils. The register is taken at 8:50am when the school day officially starts.**

### Assemblies

Assemblies take place daily to allow time for children to reflect on moral, cultural, spiritual and social aspects of life and learning.

- Achievement Assembly – a weekly celebration of children’s achievements
- Assembly with a focus on our school values, awareness day, national or religious event or a themed week.
- Class Assembly – classes take it in turns to share their learning.
- Class-based Assembly either based on mindfulness or to introduce the PSHE focus of the week, allowing for suitable collective reflection.
- Singing Assembly (whole school singing practice).

### Breaktimes

Children in KS1 and KS2 have a shared playtime for 15 minutes in the morning, which takes place at 11:00am - 11:15am.

All children have access to water throughout the day and we encourage children to bring a water bottle every day from home.

Pupils in KS1 also have a short break in the afternoon.

## **Lunchtimes**

**EYFS 11:45-1:00**

**KS1 and KS2 12:15-1:15**

Lunchtimes are an important part of the school day. They are a time to relax, play with friends, learn a new skill, develop a passion and of course have fun!

## **Playground**

At Newfield, we have two playgrounds suitable for our KS1 and KS2 pupils. They have access to a range of outdoor equipment including skipping ropes, hoops, rackets, balls and building blocks.

## **Playground areas**

Two areas of the playground are zoned so that pupils can participate in King Square or 'Kingey'.

There is also a MUGA attached to the KS2 playground where pupils can play football or basketball and is often run by Sport at the Heart coaches.

## **Quiet areas**

Both playgrounds have benches as well as a wooden gazebo with artificial grass for pupils to sit and chat during break and lunchtimes. Various arts and crafts take place here.

## **Home-School Agreement**

When a child has been allocated a place at Newfield Primary School the child and parents are required to read and sign our Home-School Agreement. This agreement lists our responsibilities and expectations so we can work in co-operation to secure the best outcomes for your child.

### **All children at Newfield Primary School are expected to:**

- Respect and uphold fundamental British Values and the Newfield Primary School values of Achievement, Ambition, Belonging, Enjoyment, Kindness, Resilience, Respect and Tolerance.
- Be active learners and try their hardest in every lesson.
- Be kind.
- Be ready.
- Be respectful.
- Be safe.
- Attend school on time and come to school every day.

### **All staff at Newfield Primary School have a responsibility to:**

- Actively promote and uphold fundamental British Values and the school values of Achievement, Ambition, Belonging, Enjoyment, Kindness, Resilience, Respect and Tolerance.
- Make sure children are safe and well cared for.
- Treat each child fairly and with respect.
- Provide challenging, interesting and enjoyable lessons informed by a rich and ambitious curriculum.
- Praise children's efforts and achievements.
- Help each child do their very best.
- Talk calmly to children and not shout.
- Listen to problems and help resolve them as soon as is possible.
- Help children to follow the school rules.
- Help children to recognise their own feelings and emotions and to find strategies to self-regulate.

### **Parents' and Carers' responsibilities are to:**

- Work in partnership with the school to promote and uphold fundamental British Values and the Newfield Primary School values of Achievement, Ambition, Belonging, Enjoyment, Kindness, Resilience, Respect and Tolerance.
- Work in partnership with the school to ensure that individual pupil targets and programmes of support are fully implemented

- Ensure that their child/children make the best choices possible.
- Praise their child/children's efforts and achievements.
- Encourage their children to sort out difficulties without fighting or hurting others' feelings.
- Make sure that their child attends school regularly and on time.
- Make sure their children have enough sleep and arrive at school on time and are collected on time.

### **All children at Newfield Primary School are expected to:**

- Respect and uphold fundamental British Values and the Newfield Primary School values of Achievement, Ambition, Belonging, Enjoyment, Kindness, Resilience, Respect and Tolerance.
- Work hard.
- Behave in an orderly and calm manner.
- Listen carefully and follow instructions from all adults working in the school.
- Take responsibility for their own actions.
- Be honest and truthful and apologise if necessary.

### **All staff at Newfield Primary School have a responsibility to:**

- Actively promote and uphold fundamental British Values and the school values of Achievement, Ambition, Belonging, Enjoyment, Kindness, Resilience, Respect and Tolerance.
- Make sure children are safe.
- Treat each child fairly.
- Provide challenging, interesting and enjoyable lessons.
- Praise children's efforts and achievements.
- Help each child do their very best.
- Talk calmly to children and not shout.
- Listen to problems and help resolve them as soon as is possible.
- Help children to behave appropriately.

### **Parents' and Carers' responsibilities are to:**

- Work in partnership with the school to promote and uphold fundamental British Values and the Newfield Primary School values of Achievement, Ambition, Belonging, Enjoyment, Kindness, Resilience, Respect and Tolerance.
- Work in partnership with the school to ensure that individual pupil targets and programmes of support are fully implemented
- Ensure that their child/children make the best choices possible.

- Praise their child/children's efforts and achievements.
- Encourage their children to sort out difficulties without fighting or hurting others feelings.
- Make sure their children have enough sleep and arrive at school on time and are collected on time.

## Home Learning

We believe that children learn most effectively when there is a strong partnership between home and school and as such home learning forms an essential part in supporting and consolidating the learning that takes place in school.

Home learning helps to build the self-confidence and discipline that pupils need to become independent learners and it also prepares older pupils for secondary school.

It is noticeable that at Newfield those pupils who are supported with their home learning by parents or siblings make better progress in school and attain better in national tests.

At Newfield we have a Home Learning offer that consist of:

- **Reading** – all children are expected to read every day for 15-30 minutes depending on their age. Children in the early stages of phonics will be sent home a phonics book as well as a reading for pleasure book each week. The rest of the school will take home a book that they have selected, either from the school library or class reading corners. They will also have access to Oxford Owl which is an online reading platform. Parents are expected to listen to their child read and complete the reading record books.
- **Maths** – we have a variety of online platforms available to pupils to improve their times tables and arithmetic daily. These include Time Tables Rock Stars.
- **Writing** – each week your child will be given spellings to learn and practise at home. Children will also be given opportunities to produce longer pieces of writing throughout the year for home learning.
- **Wider Curriculum Projects** – each half term we set children a project to do linked to the learning that they will be doing in the classroom. Projects consists of a range of activities such as cooking,

trips, art work and new experiences. We also set projects linked to themed weeks or events.

## **An A to Z of Life at Newfield**

### **Admissions**

Brent Council co-ordinates school places on behalf of community schools like Newfield Primary School.

To directly submit an admission application visit:

[www.brent.gov.uk/services-for-residents/education-and-schools/apply-for-a-school-place/](http://www.brent.gov.uk/services-for-residents/education-and-schools/apply-for-a-school-place/)

Alternatively, you can contact Brent admissions on 0208 937 3110 and they will send an application pack to you.

Any parents or guardians wishing to apply for a nursery place must apply to the school directly.

Nursery admissions should be made directly to the school.

### **Assemblies**

Pupil have regular assemblies led by a member of staff. Major festivals and national events are marked and a huge range of themes are covered. Assemblies also provide an opportunity to publicly celebrate successes from across the school community. Parents have the right to withdraw their child from Collective Worship. Parents should inform Ms Bolt in writing if they do not wish their child to take part in Assemblies.

### **Attendance - Our attendance target is 95%.**

Regular attendance at school is essential to ensure uninterrupted progress and to enable children to gain the greatest benefit from their education. The attendance pattern for all children is monitored weekly with the school seeking to work actively with parents to ensure a regular pattern is maintained. We expect all children on roll to attend every day, as long as they are fit and healthy enough to do so.

At Newfield we do all we can to encourage the children to attend and put in place appropriate procedures to support this. We believe that the most important factor in promoting good attendance is the development of

positive attitudes towards school and learning. Poor attendance can seriously affect each child's:

- attainment in school
- relationships with other children and their ability to form lasting friendships
- confidence to attempt new work and work alongside others

### **Birthdays**

We want to help celebrate your child's birthday, so feel free to bring in **one** treat to share with their class e.g. a cake. This will then be given to the children to take home. If you are bringing in a whole cake, please ensure that they are pre-sliced and **nut-free**. Birthday bags are a nice idea and can easily be filled with little toys and balloons but should not contain further treats such as sweets. Individual cartons of fruit juice may be given. Any extra treats brought in will not be handed out.

### **Charities**

We support a number of charities on a regular basis: Macmillan Coffee Morning, Jeans for Genes, Children in Need, Winter Jumper Day, and Comic/Sport Relief. We regularly make donations to Brent Foodbank which is supported by the Trussell Trust.

### **Cool Milk**

We subscribe to the Cool Milk scheme. If you would like your child to have a carton of milk a day, please register your child at [www.coolmilk.com](http://www.coolmilk.com). For children who are under 5, or receive Free School Meals, milk is provided free of charge.

### **Complaints**

The school takes pride in the quality of teaching and learning and its pastoral care of pupils. We also believe in openness. Comments and suggestions made by parents are taken seriously as are any concerns or complaints. If you wish to make a complaint please follow the guidance in the Complaints Policy which is published on the website.

## **Communication with Parents and Carers**

Communicating with parents is an important part of what we do, making sure you get the correct information about activities, events and school news that really matters is something we care about. The school uses ParentMail to communicate to parents. We recommend parents download the free ParentMail App onto their smart phones. Doing this means you will not need to search through busy inboxes for school messages or have to remember login details.

We also communicate with parents by writing regular newsletters which can be found on the school website. We sometimes hand out physical copies of letters to parents.

## **Daily Mile**

At Newfield we take part in The Daily Mile. The Daily Mile is a social physical activity, with children walking, jogging or running – at their own pace – in the fresh air with friends. Children can occasionally stop to catch their breath, if necessary, but should aim to run or jog for the full 15 minutes.

## **Extra-Curricular Clubs**

A range of extra-curricular clubs are provided for children. Information about clubs are shared termly. These clubs will be taken by a qualified teacher or coach with all the required qualifications and insurance needed. These clubs will allow children to try new sports or to develop the skills that they learn in their PE lessons. This gives teachers the opportunity to spot gifted and talented pupils so we can direct them to external clubs or teams.

## **Fire Evacuation Procedure**

We carry out regular fire drills to familiarise children and staff with evacuation procedures. If you are in the building when the alarm sounds please make your way to the assembly point in the playground.

## Healthy Active Lifestyles

At Newfield, we believe that children should know the importance of living a healthy active lifestyle and know how to do so. We want them to use their school values to achieve the best that they can be. We want them to grow in our school community with a healthy body and healthy mind. Therefore, we ensure that the children do two hours of PE a week, the daily mile and PSHE lessons on how to keep healthy physically and mentally. We also use the Zones of Regulation to encourage children to manage their own feelings and know how to deal with them.

## Jewellery

For health and safety reason no jewellery is permitted in school, with the exception of small stud earrings for pupils with pierced ears.

## Kit List

At Newfield we have a Kit List for all pupils to help them with their learning in school. The Kit List includes:

- A pencil case
- HB pencil
- H pencil
- Coloured pencils
- Felt tips
- Short ruler
- Eraser
- Pencil sharpener
- Pritt stick
- White board marker
- A basic “hand writing” cartridge pen with washable black ink or a similar handwriting pen

## Lunches

Our school meals provider is Lunchtime Company, providing freshly prepared food with their modern and exciting menus.

Meals cost **£2.95 per day for Nursery pupils.** Children will only be charged for meals that are taken. School meals must be paid before they are eaten.

**Free school meals** are available for all pupils at Newfield as part of the London Mayor Sadiq Khan's initiative, with the purpose of aiding child development, supporting academic performance and improving levels of healthy eating.

Children can bring in packed lunches if parents wish them to do so. Packed lunches must be healthy. Children can bring **one** treat on a Friday. We are a **water** only school.

Although all children in London receive free school meals automatically, your child may be eligible for additional **free school meals** funding if you receive one of the following:

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on – paid for four weeks after you stop qualifying for Working Tax Credit

Parents who receive job seekers allowance or employment and support allowance which is contribution based, working tax credit or other benefits are not eligible for free school meals.

For more information and to apply online, please visit [www.brent.gov.uk/freeschoolmeals](http://www.brent.gov.uk/freeschoolmeals)

## Medicines

The prime responsibility for a child's health lies with the parent/carer. It is important that we have sufficient information about the medical conditions of any child, particularly those with long term needs. Medicines should be handed to the school office and an 'administration of medicines' form completed by the parent/carer stating the dosage and time to be taken. Inhalers and EpiPens should be clearly labelled and handed to the school

where it will be stored in the child's classroom. It is the parent/carer's responsibility to ensure all medicines are not past their 'use by date'.

### **Mental Health and Wellbeing**

The well-being of our pupils is our highest priority and we seek for all our pupils to be mentally and physically healthy, have a sense of spirituality, to have the necessary awareness to make healthy decisions, to engage positively with the community and be ready for their futures. We take a whole school approach to well-being which is proactive and holistic, including a positive approach to discipline. We want children to feel safe at our school and to know where and to whom they can turn to if they have any worries or concerns.

### **Online Learning Platforms**

The school has purchased many online learning platforms to support your child at school and at home. The online platforms the school currently has are:

- Microsoft Teams
- Times Tables Rock Stars
- Oxford Owl

All logins and passwords are available from your child's class teacher.

### **Parents' Evenings and Reports**

We hold Parents' Evenings in the Autumn and Spring Term to update parents on their child's progress, attainment, behaviour and well-being. In the Summer Term parents will get a formal written report of their pupils' achievements and any test results they may have. Parents are also invited into the school throughout the year, through appointment, to discuss their child's education. Parents are given an opportunity to discuss their child's report in the Summer Term.

### **Partnerships**

Our strong sense of community and responsibility towards each other extends well beyond the school's boundaries with a shared commitment amongst staff and pupils to play our part in the world and learn from the experience.

Partnership activities provide opportunities to our pupils to use their talents, and develop their personal qualities for the benefit of others. Newfield Primary School is proud to be actively engaged in partnerships, educational initiatives and projects with other schools and the community.

We are keen to partner with parents wherever possible and are always glad of volunteers who are willing to contribute to the life of the school.

### **Parent Teacher Association (PTA)**

Newfield PTA is a group of parents, teachers and school staff who organise fun, social, family events to promote the school community and raise funds for the school.

Our events over the past few years have included Discos, Cake Sales, Film Nights, Non-Uniform Days, Summer and Winter Fairs, and Comedy Nights. The funds raised from these events are spent on the 'added extras' that the school would like to have but cannot fund from the main budget.

The committee meets regularly every half term. Everyone is welcome and encouraged to attend and get involved.

### **Remote Learning Platform**

The schools Remote Learning platform is Microsoft Teams. Every child in the school has a unique log in and password. Pupils working from home can access the class teaching through this platform. Home Learning is also assessed through this platform.

### **Safeguarding**

At times pupils at home or at school make disclosures to staff about incidents that have occurred to them which staff must take as child protection concerns and these are passed to the Headteacher or other members of the Safeguarding Team.

In these instances, social care may need to be contacted for advice by the school. This can be a very upsetting and difficult process for the child, parents and school staff but the school must follow official London guidance and the school Child Protection Policy. Child safety and child protection are our moral and legal duty. Where possible concerns are discussed with parents first, unless the seriousness of the concerns means it is not in the best interest of the child to do so.

Please ask for a copy of the Child Protection Policy if you would like more details.

## **School Council**

At Newfield Primary we aim to help children and young people to have a greater say over matters that affect their school and wider lives.

Each year, every class will elect two representatives to be members of the school council. The children elected will present the views of all pupils and have meetings with the Headteacher to discuss what they can do to improve the school and plan upcoming events.

To make our school council effective, we aim to:

- have regular meetings
- train and encourage good communication between representative and their classes
- give the school council members opportunities to speak to Governors and visitors.

## **Trips**

Outside visits are an important part of the curriculum and enhance learning. Your child will have the opportunity to go on many outings and visits during his or her time at Newfield. Details and costs of trips are given in advance, and many ask for parent helpers, so feel free to volunteer.

## **Uniform**

We use an online provider for school uniform. Please visit [www.stitchdesign.co.uk](http://www.stitchdesign.co.uk) to order your child's school uniforms.

All pupils must be in full uniform at all times. This includes:

- Grey or black trousers, shorts or Newfield skirts/dresses in summer
- Red Newfield polo top
- Red Newfield jumper or cardigan with Newfield logo
- Black, grey or white socks or tights
- Red, black or white hijab
- Black shoes (flat)

- Trainers/Plimsoles must also be black

### **Views**

Your views about our school are really important to us. If you have any feedback that you would like to share with us about our school then you can email [slt@newfield.brent.sch.uk](mailto:slt@newfield.brent.sch.uk) You can also write a google review and rate us or write a testimonial for our school website.

### **Website**

The website is a source of information about the school where a variety of information can be found including term dates, the school calendar, newsletters and school policies and staffing information can be found. The school website address is: <https://www.newfield.brent.sch.uk/>

### **Water**

Children should bring their own (named) water bottle to school with them to drink during the day. No flavoured water or juices, please.

### **Wraparound Care**

We have a Breakfast Club which opens at 8.00 a.m. and an After-School Club from 3:30pm to 6pm. In each club the pupils have a chance to complete home learning, read, play games and take part in activities. Places for Breakfast and After-School Club should be booked in advance by contacting the school office.



**Newfield Primary School**

**Longstone Avenue, Willesden, NW10 3UD**

**Telephone: 0208 961 1566**

**Email: [admin@newfield.brent.sch.uk](mailto:admin@newfield.brent.sch.uk)**